

## Data Privacy Policy of WEO

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Last updated on: January 2018

### Data Privacy

- (1)** When a member joins the Association, the name, address, age, occupation, bank and/or credit card details of the joining member are requested by the Association. These data may be saved in the EDP systems of the Association. For registration, each member is given a membership number. These personal data are protected through appropriate technological or organizational measures against access by third parties.
- (2)** Any persons not belonging to the Association who provide data processing services are prohibited from unauthorized gathering, processing or use of personal member data (data secrecy). When taking up their services, the Treasurer must enjoin these persons to observe the secrecy of such data and inform them that such data secrecy continues in force beyond the termination of the provision of their services.
- (3)** The Secretary General shall be responsible for the observance of the obligations following from Section 4g (2a) of the German Data Protection Act.
- (4)** Member lists shall only be made available to members of the executive body and to members of the Association exercising functions for which knowledge of the member list is required.
- (5)** In the event that members claim to require such member lists for exercising their statutory rights, in particular their minority rights pursuant to Section 37 sub-section 1 of the German Civil Code, they shall only obtain such member lists from the Secretary General against confirmation in writing that the addresses will be used by them exclusively for their legitimate purposes.
- (6)** Personal data of retired members concerning cash accounting shall be kept up to ten years from the date of retirement, in compliance with the applicable tax provisions.